SPRINGFIELD
NEBRASKA

CITY COUNCIL AGENDA
Tuesday, December 1, 2026, at 7:00 p.m.
Springfield City Hall
170 North 3rd Street

CALL TO ORDER

- Public announcement that a copy of the Nebraska Open Meetings Law is available on the table at the entrance to the meeting room
- Roll call
- Pledge of Allegiance

CONSENT AGENDA

All consent agenda items are approved in one motion unless removed by a Council Member. Removed items will be placed under the Regular Agenda for consideration and action by the Council.

1. Approve Minutes of the November 17, 2026, Council Meeting
2. Approve Claims and Payroll
3. Appoint members of the Springfield Planning Commission – Austin Arens, Jim Opitz, One Vacancy for an Alternate
4. Appoint members of the Springfield Board of Adjustments – Steve Adair, Sheila Brazda, Chad Zimmerman
5. Appoint members of the Springfield Tree Board – Joe Kreifels, Kathleen Pratt, One Vacancy
6. Appoint members of the Springfield Library Board – Susan Startzer, Sue Pereira, One Vacancy
7. Consider approval of the Certificate of Compliance for Maintenance Agreement No. 2126 for Roadway Surface Maintenance completed by the Nebraska Department of Transportation in 2026

REGULAR AGENDA

1. Sarpy County Sheriff's Monthly Service Report
2. Council's parting remarks
3. Motion to adjourn sine die

4. City Attorney, Bill Seidler, Jr., swears in new City Council Member Robert Brazda, City Council Member Kacie Murtha, and Mayor Robert Roseland

5. Meeting called to order

6. Appoint a City Council President for a one year term

7. Appoint a Council liaison for each department – Current appointments are as follows: Water & Sewer Department – Mike Neitzel; Library & Community Building – Vacant; Parks Department – Kacie Murtha; Street Department – Jack Liebentritt

8. Approve **Resolution 2026-58** appointing city officials

9. Appoint members of the Springfield Board of Health – Mayor, City Council President, Lt. Dennis Svoboda, Jeff Kreifels

10. Approve the regular City Council meeting calendar for 2027

11. Consider approval of **Resolution 2026-59** entering into a Maintenance Agreement Renewal with the Nebraska Department of Transportation for the period of January 1, 2027, to December 31, 2027

12. Consider a new lease agreement for the copy machine at City Hall

DEPARTMENT REPORTS

1. Water & Sewer Department – Mike Neitzel

2. Parks Department & Community Events – Kacie Murtha

3. Library & Community Building – Vacant

4. Street Department – Jack Liebentritt

5. Mayor's Report – Bob Roseland

6. City Staff Reports

The Mayor and City Council reserve the right to adjourn into executive session per Section 84-1410 of the Nebraska Revised Statutes.

ADJOURNMENT

SPRINGFIELD
NEBRASKA

MAYOR AND CITY COUNCIL REPORT
DECEMBER 1, 2026 AGENDA

Agenda Item:	Subject:	Submitted By:
Consent Agenda Item 7	NDOT Certificate of Compliance	Barbara Henninger City Clerk

Synopsis

Every year the Council approves a Certificate of Compliance to the Nebraska Department of Transportation for Maintenance Agreement No. 2126. This form certifies that all roadway snow removal and surface maintenance was performed as per the agreement.

Recommendation

Staff recommends approval.

Attachments

Certificate of Compliance

NEBRASKA
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DEPARTMENT OF TRANSPORTATION

CERTIFICATE OF COMPLIANCE

Maintenance Agreement No. 126 QE QE2225 Supp 4
Maintenance Agreement between the Nebraska Department of Transportation and the Municipality of Springfield
Municipal Extensions in Springfield

We hereby certify that all roadway snow removal and surface maintenance has been accomplished as per terms of the Maintenance Agreement specified above.

As per Section 8d of the Agreement, we are submitting this certificate to District Engineer Nathan Sorben, Department of Transportation, Omaha, Nebraska.

ATTEST: _____ day of _____ , .

_____ _____

City Clerk *Mayor/Designee*

I hereby certify that all roadway snow removal and surface maintenance was performed as per the above listed agreement and payment for the same should be made.

_____

District Engineer, Department of Transportation

For Office Use Only

Agreement No.: _____

Pay/Bill Code: _____

Contractor No.: _____

Amount: $ _____

NDOT Form 508, January 2018

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DEPARTMENT OF TRANSPORTATION

City Maintenance Agreement

Attachment B

City of: Springfield

Date: 1/1/26

☒ Surface Maintenance

From Attachment "C", it is determined that the City's responsibility for surface maintenance within the City limits is 5.10 lane miles. Pursuant to Sections 1a, 8a, 8d of the Agreement and to Attachment "C" made part of this Agreement through reference, the City agrees to pay to the State the sum of $2,090.00 per lane mile for performing the surface maintenance on those lanes listed on Attachment "C".

Amount due the State for surface maintenance:

5.10 lane miles x $2,090.00 per lane mile = $10,659.00.

☒ Snow Removal

From Attachment "A", it is determined that snow removal within City limits is the responsibility of the City. Pursuant to Section 8d of the Agreement and to Attachment "C" made a part of this Agreement through reference, the City agrees to pay to the State the sum of $1,470.00 per lane mile for performing snow removal on those lanes listed on Attachment "C".

Amount due the State for snow removal:

10.50 lane miles x $1,470.00 per lane mile = $15,435.00

☒ Other *(Explain)*

$10,659.00 + $15,435.00 = $26,094.00 due the State and payable as per Section 8d.

City of Springfield

STATE OF NEBRASKA
DEPARTMENT OF TRANSPORTATION

RESPONSIBILITY FOR SURFACE MAINTENANCE
OF MUNICIPAL EXTENSIONS

Neb. rev. Stat. 39-1339
and Neb. Rev. Stat. 39-2101

DESCRIPTION	HWY NO.	REF FROM	POST TO		LENGTH IN MILES	TOTAL DRIVING LANES	TOTAL LANE MILES	RESPONSIBILITY STATE	RESPONSIBILITY CITY
South City Limits North City Limits	50		81.91	82.06	0.15	2	0.3	0.3	
Capehart Rd	50		82.06	84.61	2.55	4	10.2	5.1	5.1
Total Lane Miles							***10.50**	**5.4**	**5.1**
***City pays for snow removal**	**10.50**								
** City pays for surface maintenance	**5.10**								

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DEPARTMENT OF ROADS

MAINTENANCE OPERATION AND RESPONSIBILITY
Municipal extensions and connecting links
(Streets Designated Part of the State Highway System excluding Freeways)

Maintenance Responsibility
Neb. Rev. Stat. § 39-2105

Maintenance Operation Neb. Rev. Stat. § 39-1339	Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1st Class Cities	2nd Class Cities & Villages
Surface maintenance of the traveled way equivalent to the design of the rural highway leading into municipality.	Department	Department	Department	Department
Surface maintenance of the roadway exceeding the design of the rural highway leading into the municipality including shoulders and auxiliary lanes.	City	City	City	City
Surface maintenance on parking lanes.	City	City	City	Department
Maintenance of roadway appurtenances *(including, but not limited to, sidewalks, storm sewers, guardrails, handrails, steps, curb or grate inlets, driveways, fire plugs, or retaining walls)*	City	City	City	City or Village
Mowing of the right-of-way, right-of-way maintenance and snow removal.	City	City	City	City or Village
Bridges from abutment to abutment, except appurtenances.	Department	Department	Department	Department

Maintenance Responsibility
Neb. Rev. Stat. § 60-6, 120 & § 60-6, 121

Maintenance Operation Neb. Rev. Stat. § 39-1339	Metropolitan Cities (Omaha)	Primary Cities (Lincoln)	1st Class Cities > 40,000	1st Class Cities < 40,000	2nd Class Cities
Pavement markings limited to lane lines, centerline, No passing lines, and edge lines on all connecting links except state maintained freeways	City	City	City	Department	Department
Miscellaneous pavement marking, including angle and parallel parking lanes, pedestrian crosswalks, school crossings, etc.	City	City	City	City	City
Maintenance and associated power costs of traffic signals and roadway lighting as referred to in original project agreement.					
Procurement, installation and maintenance of guide and route marker signs	City	City	City	Department	Department
Procurement, installation and maintenance of regulatory and warning signs.	City	City	City	Department	Department

SPRINGFIELD
NEBRASKA

MAYOR AND CITY COUNCIL REPORT
DECEMBER 1, 2026 AGENDA

Agenda Item:	Subject:	Submitted By:
Regular Agenda Item 7	Appoint Council Liaisons	Barb Henninger City Clerk

Synopsis

The current appointments are as follows:

Water & Sewer Department – Mike Neitzel
Library & Community Building – Vacant (previous liaison Mike Herzog)
Parks Department & Community Events – Kacie Murtha
Street Department – Jack Liebentritt

Current appointments can be kept, or members can switch things up since we are starting a new calendar year and have a new Council Member. If you decide to keep things the same, Robert Brazda would just take over Library and Community Building.

Recommendation

Council consideration.

Attachments

None

RESOLUTION
2026-58

Appoint City Officials

BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SPRINGFIELD, NEBRASKA that the Mayor of the City of Springfield, Nebraska, with the consent of the City Council, appoints the following persons to act as the municipal clerk, municipal treasurer, municipal engineer, municipal attorney, municipal street commissioner, municipal street superintendent, municipal utility superintendent, municipal fiscal agent, municipal auditor, municipal building inspector, and municipal electrical inspector, who shall hold their offices from January 1, 2027, through December 31, 2027, unless sooner removed by the Mayor with approval of the City Council as per Springfield Municipal Code.

1. City Clerk: Barbara Henninger
2. City Treasurer: Kathleen R. Gottsch
3. Municipal Engineer: Olsson
4. Municipal Attorney: William E. Seidler, Jr.
5. Municipal Street Commissioner: Bryan Cherry
6. Municipal Street Superintendent: Jeff Palik, P.E., Olsson, License No. S-1269, Class A, By Contract
7. Municipal Utility Superintendent: Heath Shemek (Water & Sewer)
8. Municipal Fiscal Agent: Piper Sandler & Co.
9. Municipal Auditor: Ortmeier, CPA
10. Municipal Building Inspector: Sarpy County Building Department
11. Municipal Electrical Inspector: Sarpy County Building Department

Introduced and Passed this 1st day of December 2026.

City Council Member _____ moved the adoption of said resolution.
City Council Member _____ seconded the motion.

Record of Vote:
Ayes: _____
Nays: _____
Abstain: _____
Absent: _____

Resolution adopted, signed and billed as adopted.

Approved:

_____
Mayor

SEAL

Attest:

_____
City Clerk

NOTICE OF COUNCIL MEETINGS
CITY OF SPRINGFIELD, NEBRASKA

NOTICE IS HEREBY GIVEN, that regular meetings of the Mayor and Council of the City of Springfield, Nebraska will be held on the following dates at 7:00 o'clock p.m. at City Hall, which meetings will be open to the public. Agendas for such meetings, kept continuously current, are available for public inspection at the office of the City Clerk at City Hall.

Barbara Henninger
City Clerk

2027 Meeting Dates

January 5	May 4	September 7
January 19	May 18	September 21
February 2	June 1	October 5
February 16	June 15	October 19
March 2	July 6	November 2
March 16	July 20	November 16
April 6	August 3	December 7
April 20	August 17	December 21

SPRINGFIELD
NEBRASKA

MAYOR AND CITY COUNCIL REPORT
DECEMBER 1, 2026 AGENDA

Agenda Item:	Subject:	Submitted By:
Regular Agenda Item 11	Consider approval of **Resolution 2026-59** entering into a Maintenance Agreement Renewal with the Nebraska Department of Transportation for the period of January 1, 2027, to December 31, 2027	Barbara Henninger City Clerk

Synopsis

As per the maintenance agreement renewal, the city would pay the Nebraska Department of Transportation (NDOT) $26,871.00 for snow removal and surface maintenance performed from January 1, 2027, to December 31, 2027, along the portion of Highway 50 that is located within the city's corporate limits ($11,016.00 for surface maintenance and $15,855.00 for snow removal).

In 2026, we paid NDOT $26,094.00 for snow removal and surface maintenance performed from January 1, 2026, to December 31, 2026 ($10,659.00 for surface maintenance and $15,435.00 for snow removal).

Due to an increase in the cost of materials and equipment, NDOT began using a 3-year state average (per lane mile) to create a fair rate for snow removal, system preservation and right of way maintenance. Each supplement after the 2025 agreement shows a 3% increase. Following the fourth supplement, NDOT will calculate a new 3-year average for a new base rate set to begin in 2030.

Recommendation

Staff recommends approval.

Attachments

Resolution 2026-59
Maintenance Agreement Renewal

RESOLUTION
2026-59

Nebraska Department of Transportation Maintenance Agreement Renewal

BE IT RESOLVED by the Mayor and City Council of the City of Springfield, Nebraska, as follows:

WHEREAS, the City of Springfield, Nebraska, a Municipal Corporation, and the Nebraska Department of Transportation, wish to enter into Maintenance Agreement No. 120 Renewal for the purpose of performing surface maintenance and snow removal along Highway 50 lane miles within the Corporate Limits of the City of Springfield; and

WHEREAS, the Agreement shall be for the period January 1, 2027, thru December 31, 2027; and

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the City of Springfield, Nebraska that the Mayor is authorized to enter into Maintenance Agreement No. 120 Renewal attached hereto as Exhibit "A".

Introduced and Passed this 1st day of December 2026.

City Council Member _____ moved the adoption of said resolution.
City Council Member _____ seconded the motion.

Record of Vote:

Ayes: _____
Nays: _____
Abstain: _____
Absent: _____

Resolution adopted, signed and billed as adopted.

Approved:

_____
Mayor

SEAL

Attest:

_____
City Clerk

NEBRASKA
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DEPARTMENT OF TRANSPORTATION

SURFACE MAINTENANCE AGREEMENT

[No. 4: Mutual Reallocation]

Maintenance Agreement Between the
Nebraska Department of Transportation
and the Municipality of Springfield
Municipal Extensions in Springfield

Maintenance Agreement No. 126

THIS AGREEMENT, made and entered into by and between Springfield hereinafter referred to as the "Municipality"; and the State of Nebraska, Department of Transportation, acting by and through its Director-State Engineer, hereinafter referred to as the "State and jointly referred to as the "parties." This agreement is to have an effective date of January 1, 2027.

WITNESSETH:

WHEREAS, it is occasionally to the benefit of the State and a municipality to reallocate the maintenance responsibilities for connecting links and/or municipal extensions of highways as set out in Neb. Rev. Stat. § 39-1339, § 39-1344, § 39-1372, § 39-2105, § 60-6,120 and § 60-6,121, recapitulated in Attachment "C," to promote more efficient operations, and

WHEREAS, the State and the Municipality wish to enter into an agreement reallocating some or all of the maintenance responsibilities for the connecting links and/or municipal extensions of State highways running through the Municipality.

NOW THEREFORE, in consideration of these facts the parties hereto agree as follows:

SECTION 1: The State agrees to perform surface maintenance of those portions of municipal extensions/connecting links identified as the State's responsibility in Attachment "A", including portions of the traveled way where the design of which exceeds the design of the rural highways leading into the Municipality, and the Municipality agrees to perform surface maintenance on those portions of municipal extensions/connecting links identified as the Municipality's responsibility in Attachment "A", including portions of the traveled way where the design of

which does not exceed the design of the rural highways leading into the Municipality. The parties shall maintain the entire highway within the respective allocations set out in Attachment "A", including any parking lanes thereon. In the event one party's surface maintenance allocation exceeds the amount for which it would otherwise be responsible under statutes, the dollar amounts allowed for the performance of said excess work shall be provided in Attachments "A" and"B." The Parties may also, in their discretion, agree to include provisions for snow removal, which shall be set forth in Attachments "A" and"B."

SECTION 2. Maintenance required as a direct result of a Force Majeure Event is not covered by this Agreement and shall be performed only under a separate special agreement between the parties for each specific occurrence. For purposes of this Agreement, a "Force Majeure Event" means an extraordinary event or circumstance beyond the reasonable control of the parties that results in damage requiring maintenance, repair, or restoration beyond the scope of normal or routine maintenance activities. Force Majeure Events may include, but are not limited to, events subject to an emergency declaration by the Governor of Nebraska, flooding, fire, or other comparable catastrophic events. Force Majeure Events do not include ordinary weather conditions, normal deterioration, routine maintenance, traffic-related incidents, or other isolated maintenance activities reasonably anticipated as part of the obligations established under this Agreement.

SECTION 3. Normal surface maintenance shall include, but is not limited to, the following maintenance activities: Crack Seal, Joint Seal, Fog Seal, Seal Coats, Spot patching, Pothole repair, Sweeping, Surface Milling, Concrete patching, miscellaneous full-depth concrete replacement, or Preventive maintenance. Repair or reconstruction projects beyond the scope of normal surface maintenance, which are let to contract through the State's contract letting procedure, are considered to be beyond the scope of this Agreement. In order to facilitate repair or reconstruction of projects which are beyond the scope of normal surface maintenance, the Municipality shall submit, on an annual basis, a long-range plan (5 years) for such projects to the State. In the event the State and/or the Municipality should desire to do such work, the parties hereto may enter into a separate agreement for the appropriate cost sharing.

SECTION 4. It is further understood that normal surface maintenance and maintenance of appurtenances by the Municipality shall include the identifying, locating, and marking with flags of all buried municipally owned and state-owned utility facilities that occupy Nebraska

Department of Transportation right-of-way. The above-mentioned utility facilities are those that service highways referenced in this agreement and properties adjacent to the above-referenced highways and will be identified, located, and marked with flags upon the request of the State or the One Call Notification Center. Identification of buried utility facilities shall follow the provisions of the One Call Notification System Act, §76-2301 through § 76-2330. (Neb. Rev. Stat.)

SECTION 5. Only those municipal extensions of rural highways shown on the attached list marked as Attachment "A" attached hereto and hereby made a part of this agreement shall be covered by this agreement; however, additions and deletions may be made to Attachment "A" by mutual written agreement of the parties hereto.

SECTION 6. The above-mentioned highways shall be inspected periodically, at leasttwice per year, by the Department's District Engineer or the District Operations and Maintenance Manager, or their authorized representatives, and by the Municipality's Director of Public Works or his authorized representative to review whether additional or different maintenance work is desired.

SECTION 7. [Reserved].

SECTION 8. The Municipality will pay to the State the sum set forth in Exhibit B of this Agreement. The above cost figures shall include all labor, equipment, tools, materials and supplies used or furnished by the State in the performance of the work on the above-mentioned highways. Fractional miles, if any, will be used in computing the amount payable in this agreement.

SECTION 9. Payment under this agreement will be made on an annual basis after December 31, as soon as possible after submission by the State to the Municipality or the Municipality to the State, as the case may be, of a Certificate approved by the District Engineer of the State, providing all work has been done during the period for which payment is made in full conformity with the agreement.

SECTION 10. The Municipality agrees to keep existing and new right-of-way free of encroachments, except those authorized by permit from the Municipality and approved by the State and Federal Highway Administration (FHWA).

SECTION 11. The parties do further agree, anything to the contrary herein notwithstanding, that the Director-State Engineer of the State of Nebraska, either in their individual or official capacity, shall not be responsible or liable in any manner to the Municipality or to any other person or persons whatsoever for any claim, demand, action or causes of action of any kind or character arising out of or by reason of the execution of this agreement or the negligent performance and completion of the work and improvements provided for herein by the City or its agents or arising out of any contract let by the Municipality for the performance of any of the work provided herein.

SECTION 12. The Municipality indemnifies, saves and holds harmless the State and all of its departments, agents, and employees of and from any and all claims, demands, actions or causes of action of whatsoever nature or character arising out of or by reasons of the execution, performance or non-performance of the work provided for herein by the Municipality or its agents and further agrees to defend at its own sole cost and expense any action or proceeding commenced for the purposes of asserting any claim of whatsoever character arising hereunder as a result of work performed by the Municipality or its agents.

SECTION 13. This agreement shall not be construed as a relinquishment by the State of any powers or control it may have over the herein before described highways.

SECTION 14. This agreement shall terminate on December 31, 2027, except that it may be renewed for one year at a time and each January 1 thereafter for up to four additional years by written concurrence of both parties hereto. After five years, a new agreement must be executed. The lane mile payment provided in Section 8 hereof may be renegotiated to the satisfaction of both parties at any renewal date.

SECTION 15. The parties agree that the maintenance responsibilities established in this agreement are a reallocation of the responsibilities of the State and the Municipality for the connecting links and/or municipal extensions as set out in Neb. Rev. Stat. § 39-1339, § 39-1344, § 39-1372, § 39-2105, § 60-6,120 and § 60-6,121, which statutory responsibilities are recapitulated in Attachment "A." All statutory responsibilities remain with the respective parties except for those responsibilities expressly reallocated by this Agreement.

SECTION 16. This Agreement supersedes any prior surface maintenance agreement on the effective date set forth above but does not alter or supersede any other pre-existing agreement

between the parties that specifically allocates construction or maintenance functions between the parties, including, but not limited to, any project agreement.

IN WITNESS WHEREOF, the parties hereto have caused these presents to be executed by their proper officials thereunto duly authorized as of the dates below indicated.

EXECUTED by the Municipality this day of , 20

ATTEST: CITY OF Springfield

City Clerk Mayor

EXECUTED by the State this day of , 20

STATE OF NEBRASKA
DEPARTMENT OF TRANSPORTATION

District Engineer

ATTACHMENT A — CITY OF Springfield

Surface Maintenance and Winter Operations Responsibility by Statute and Agreement

Neb. Rev. Stat. §§ 39-1339 and 39-2105

Route Segment							Surface Maintenance						
							Statutory Responsibility		Surface Maintenance — Agreement Modification		Winter Operations		
Description	Hwy No.	From RP	To RP	Length (Miles)	Driving Lanes	Total Lane Miles	NDOT Lane Miles	Municipality Lane Miles	NDOT Pays Municipality	Municipality Pays NDOT	Municipality Statutory Lane Miles	Municipality Pays NDOT2	Municipality Performs
South City Limits	50	81.91	82.06	*0.15*	2	*0.30*	0.30				0.30	0.30	
North City Limits Capehart Rd	50	82.06	84.61	*2.55*	4	*10.20*	5.10	5.10		5.10	10.20	10.20	
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
				0.00		*0.00*							
TOTAL				**2.70**		**10.50**	**5.40**	**5.10**	**0.00**	**5.10**	**10.50**	**10.50**	**0.00**

AGREEMENT SUMMARY	
NDOT statutory surface lane miles	5.40 lane miles
Municipality statutory surface lane miles	5.10 lane miles
NDOT pays municipality for surface maintenance	0.00 lane miles
Municipality pays NDOT for surface maintenance	5.10 lane miles
Municipality pays NDOT for winter operations	10.50 lane miles

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DEPARTMENT OF TRANSPORTATION

City Maintenance Agreement

Attachment B

City of: Springfield

Date: 1/1/27

Surface Maintenance (see attachment A):

City's responsibility for surface maintenance within the city limits is 5.40 lane miles.

State's responsibility for surface maintenance within the city limits is 5.10 lane miles.

☒ The CITY agrees to pay to the STATE the amount listed below for performing the surface maintenance on those lanes listed on Attachment "A".

5.10 lane miles x $2,160.00 per lane mile = $11,016.00.

☐ The STATE agrees to pay the CITY the amount listed below for performing the surface maintenance on those lanes listed on Attachment "A".

lane miles x $ per lane mile = $.

Snow Removal (see attachment C):

☒ The CITY agrees to pay to the STATE the amount listed below for snow removal within city limits on those lanes listed on Attachment "A".

10.50 lane miles x $1,510.00 per lane mile = $15,855.00.

CITY PAYS STATE:	$26,871.00	Combine all payments between the CITY and the STATE for surface maintenance and snow removal to determine one final net payment
OR		
STATE PAYS CITY:	$	

SPRINGFIELD
NEBRASKA

MAYOR AND CITY COUNCIL REPORT
DECEMBER 1, 2026 AGENDA

Agenda Item:	Subject:	Submitted By:
Regular Agenda Item 12	Consider a new lease agreement for the copy machine at City Hall	Kathleen Gottsch City Administrator

Synopsis

The city's lease agreement with Eakes for the Sharp printer/copier located in the main office at City Hall has recently expired (2021-2026). Under the terms of the lease agreement, the city has the option to purchase the machine for $1.00.

Back in 2021, the city similarly purchased the Konica Minolta printer/copier located in the meeting room for $1.00 at the conclusion of that lease agreement. The Konica Minolta machine is now experiencing ongoing performance issues, and the cost to repair and maintain the unit exceeds its overall value.

City staff would like to transition to a new provider for copier and printing services. To evaluate available options, Barb Henninger, City Clerk, requested a proposal from Access Systems. Staff met with an Access Systems representative to review the available options and services. A copy of the proposal is attached for your review.

Access Systems provided proposals for two multifunction printer/copier models, a Sharp and a Ricoh. Both machines offer printing, copying, scanning, emailing, and faxing capabilities. Each unit also includes stapling functionality, multiple paper drawers, and a bypass tray.

In addition to supplying a new printer/copier for the main office, Access Systems has proposed continuing service and support for the city's existing Sharp machine, which would be relocated to the meeting room to replace the aging Konica Minolta unit. Access Systems would also remove and dispose of the Konica Minolta machine at no additional cost.

A pricing comparison of the proposed options is provided below.

	Eakes (Current)	Access (Sharp)	Access (Ricoh)
Machine Lease Amount	$126.29 per month	$113.00 per month	$123.62 per month
Black & White Copies	$0.00780 per copy	$0.0040 per copy	$0.0040 per copy
Color Copies	$0.04080 per copy	$0.0380 per copy	$0.0380 per copy

Recommendation

Staff recommends approval of the lease agreement with Access Systems for the Sharp machine in the amount of $113.00 per month plus copy costs of $0.0040 for black and white copies and $0.0380 for color copies.

Attachments

Access Systems Proposal

Color Print Comparison

City of Springfield / Ricoh IM C3010 and Sharp BP-71C31

access SYSTEMS
Keeping Offices Connected™

Manufacturer specifications and color technologies for the City's reports, charts, photographs, and public communications.

Color capabilities	Ricoh IM C3010	Sharp BP-71C31
Maximum print resolution [1,5]	1,200 x 1,200 dpi	1,200 x 1,200 dpi
Letter-size color speed [1,5]	30 pages per minute	31 pages per minute
Genuine Adobe PostScript 3 [1,5]	Optional M52 unit*	Standard
12" x 18" color output [1,3]	Supported	Supported
Heavy paper support [1,3]	Up to 300 gsm Simplex printing	Up to 300 gsm Simplex printing
Finishing choices [1,3]	Optional stapling, booklet, and internal folding	Optional stapling, booklet, and internal folding

*The proposed Ricoh configuration includes the M52 Adobe PostScript 3 unit. The optional Fiery controller is not included. Finishing features require the appropriate optional hardware.

Manufacturer color technologies

Ricoh IM C3010

Adobe and PDF workflows. With the M52 option, Ricoh uses genuine Adobe PostScript 3 and PDF Direct from Adobe in place of its standard emulation. [1]

Advanced color matching. Ricoh offers the optional Fiery Color Controller E-26C for precise color matching and design requirements. It is a different controller configuration from the M52 option. [1,2,6]

Media flexibility. Ricoh lists cardstock, coated and gloss papers, envelopes, and labels. Automatic duplexing supports paper up to 256 gsm. [1]

Sharp BP-71C31

Color consistency. Sharp's Color Consistency System uses advanced auto-calibration to help maintain color output. [3]

Detailed color controls. Driver settings include source/output profiles, rendering intent, Windows ICM and macOS ColorSync. The PS driver adds CMYK simulation and black overprint. [4]

PANTONE support. Sharp's BP-71C31 series brochure lists PANTONE licensing as a color fidelity feature. [3]

Manufacturer references (click to open)

1 Ricoh specification sheet
2 Ricoh product information
3 Sharp series brochure
4 Sharp manual: color controls
5 Sharp specification sheet
6 Ricoh controller configurator

Specifications reviewed November 24, 2026. Features vary by driver, media, and equipment configuration.

David Richwine Access Systems 402.979.7452 drichwine@accesssystems.com

COST PER IMAGE AGREEMENT

AGREEMENT NO.: **3331013**

CUSTOMER ("YOU" OR "YOUR")

FULL LEGAL NAME: **Springfield, City of** FEDERAL TAX ID #:

ADDRESS: **170 N 3rd St** **Springfield, NE 68059**

EQUIPMENT AND PAYMENT TERMS

☐ SEE ATTACHED SCHEDULE

TYPE, MAKE, MODEL NUMBER AND SERIAL NUMBER	NOT FINANCED UNDER THIS AGREEMENT	BEGINNING METER READING		MONTHLY IMAGE ALLOWANCE		EXCESS PER IMAGE CHARGE (PLUS TAX)	
		B&W	COLOR	B&W	COLOR	B&W	COLOR
1 Sharp BP-71C31	☐						
1 Sharp BP-70C31	☒						
	☐						
	☐						
	☐						
	☐						
TOTAL CONSOLIDATED MONTHLY IMAGE ALLOWANCE AND EXCESS PER IMAGE CHARGES (IF CONSOLIDATED)				0	0	$0.0040	$0.0380

EQUIPMENT LOCATION: **As Stated Above** METER FREQUENCY: **Quarterly**

TERM IN MONTHS: **60** MONTHLY BASE PAYMENT AMOUNT*: **113.00** (*PLUS TAX)

SECURITY DEPOSIT: PURCHASE OPTION*: **$1.00**

ADDITIONAL SERVICE OPTIONS

By initialing where indicated below, you elect to include the indicated service option(s) for the additional monthly fee of $5.00 per device per service option.

Secure Data Protection Customer's Initials to Elect: _____

If you do not initial to elect this service, you acknowledge you assume full responsibility for performing all end of lease device data disposal procedures to remove confidential information. Data disposal procedures may be required for your compliance with applicable industry standards and state and federal laws and regulations.

Connectivity Assurance Customer's Initials to Elect: _____

Includes remote connectivity assistance to allow for networked device functionality. If you do not initial to elect this service, you acknowledge that any connectivity work we provide will be billable at our hourly rate.

CONTRACT

THIS AGREEMENT IS NON-CANCELABLE AND IRREVOCABLE. IT CANNOT BE TERMINATED. PLEASE READ CAREFULLY BEFORE SIGNING. YOU AGREE THAT THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE IN WHICH OUR (OR, IF WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE'S) PRINCIPAL PLACE OF BUSINESS IS LOCATED AND ANY DISPUTE CONCERNING THIS AGREEMENT WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN SUCH STATE. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE. EACH PARTY WAIVES ANY RIGHT TO A JURY TRIAL.

CUSTOMER'S AUTHORIZED SIGNATURE

BY SIGNING THIS PAGE, YOU REPRESENT TO US THAT YOU HAVE RECEIVED AND READ THE ADDITIONAL TERMS AND CONDITIONS APPEARING ON THE SECOND PAGE OF THIS TWO-PAGE AGREEMENT. THIS AGREEMENT IS BINDING UPON OUR ACCEPTANCE HEREOF.

(As Stated Above)	X		
CUSTOMER	SIGNATURE	PRINT NAME & TITLE	DATE

LESSOR ("WE", "US", "OUR")

Access Technologies, Inc.	X		
LESSOR	SIGNATURE	PRINT NAME & TITLE	DATE

1055 SE Olson Dr Waukee, IA 50263-8365

ADDITIONAL TERMS AND CONDITIONS

1. AGREEMENT. You want us to now provide you the equipment and/or software referenced herein, together with all replacements, parts, repairs, additions and accessions incorporated therein or attached thereto, excluding equipment marked as not financed under this Agreement ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. If we designate a later commencement date, you agree to pay us an additional amount equal to the periodic payments due under this Agreement prorated for the period between the date the Equipment is delivered to you and the commencement date. We may charge you a one-time origination fee of $125.00. If any amount payable to us is not paid when due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars ($26.00); or 2) the highest lawful charge, if less. Any security deposit will be commingled with our assets, will not earn interest, and will be returned at the end of the term, provided you are not in default. The base payment will be adjusted proportionately upward or downward: (1) by up to 10% to accommodate changes in the actual Equipment cost; (2) if the shipping charges or taxes differ from the estimate given to you; and/or (3) to comply with the tax laws of the state in which the Equipment is located. We generally do not allow you to pay via credit card, however, if we do accept a credit card payment, you agree to pay our then current surcharge. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of $30 or, if less, the maximum charge allowed by law. You agree that if we substitute or replace any item of Equipment due to product availability, repair or maintenance issues, that each such substitute item of equipment shall thereby become subject to this Agreement, and be an item of Equipment hereunder, without the need for the parties to sign an amendment hereto.

2. NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

3. IMAGE CHARGES AND OVERAGES. You are entitled to make the total number of images shown under Image Allowance (or Total Consolidated Image Allowance, if applicable) each period during the term of this Agreement. If you make more than the allowed images in any period, you will pay us an additional amount equal to the number of the excess images made during such period multiplied by the applicable Excess Per Image Charge. Regardless of the number of images made in any period, you will never pay less than the Base Payment Amount. You agree, upon commencement of this Agreement, to install our electronic meter collection agent ("MCA") on your network to remotely monitor the status and usage of Equipment to allow us to most cost effectively perform the services under this Agreement. If you don't install and maintain the MCA on your network, we may require you to pay us a fee of up to $10 per month per imaging device connected to that network. For all non-networked devices (and for networked devices if the MCA is not installed), you agree to provide us with the actual meter readings for the device as and when requested by us. We may estimate the number of images made on a device if such meter readings are not received within five days after our request and we may require you to pay, in addition to the above $10 fee (if applicable), a usage estimation fee of $5 per device for each such occurrence. You also agree to make the usage payments called for hereunder based on our image estimate, subject to those amounts being adjusted or credited on the next invoice after we receive an actual meter reading (and subject to the Baseline Usage calculation that follows). You agree that our pricing, as reflected in this Agreement, for the services, supplies and maintenance we provide you, is premised on your continued and relatively consistent use of the Equipment under the terms of this Agreement for the full minimum term of the Agreement. The average actual monthly number of images (black and white and, separately, color) that you make using the Equipment during the first twelve months of the term of this Agreement shall be your "Baseline Usage Levels" hereunder. If the actual images you make using the Equipment in any month following the first twelve months of the term of this Agreement are less than fifty percent (50%) of your applicable Baseline Usage Level(s), then we may charge you for each such month, after the first twelve months of the term of this Agreement, as though your actual image usage levels for each such month was ninety percent (90%) of your Baseline Usage Level(s). You agree that the Base Payment Amount and the Excess Per Image Charges may be proportionately increased at any time if our estimated average page coverage is exceeded. After the end of the first year of this Agreement and not more than once each successive twelve-month period thereafter, the Base Payment Amount and the Excess Per Image Charges (and, at our election, the Base Payment Amount and Excess Per Image Charges under any subsequent agreements between you and us that incorporate the terms hereof) may be increased by a maximum of 10% of the then existing payment or charge. Images made on equipment marked as not financed under this Agreement will be included in determining your image and overage charges.

4. EQUIPMENT USE. You will keep the Equipment in good working order, free and clear of all liens and claims, use it for business purposes only and not modify or move it from its initial location without our consent. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You will comply with all laws, ordinances, regulations, requirements and rules relating to the use and operation of the Equipment. We will have the right, at any reasonable time, to inspect the Equipment and any documents relating to its use, maintenance and repair.

5. SERVICES/SUPPLIES. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience. MICR supplies are not included and will be billed separately. You agree that you will look solely to us for performance under any such arrangement and for the delivery of any applicable supplies. You may request excess supplies beyond what we determine as necessary under this Agreement and we may provide you such at an additional charge. If your use of supplies exceeds the manufacturer's published yield by more than 10%, we may notify you of such excess usage. If such excess usage does not cease within 30 days after such notice, we may charge you for such excess usage. We may charge you a monthly fee per device not to exceed $6.00 per device, to cover our costs of standard shipping and handling supplies. Standard shipping typically allows for delivery in no more than three business days. Expedited shipping options are available at an additional cost to you. In addition, if you elect, we may charge you a monthly fee per device ("Connectivity Assurance") for providing remote connectivity troubleshooting throughout the term of the Agreement. The services will be limited to remote technical assistance only and shall not include any related necessary hardware or software costs. If we identify the connectivity problem relates to an IT issue that is outside of our control such as a network setting or IT hardware issue, we will work with your IT department to communicate the necessary information. As an alternative to your IT department, our IT technicians may be able to assist you if provided the necessary access rights but any such work will be billable at our hourly rates. Service calls will be performed during normal business hours of Monday through Friday 8:00 a.m. to 5:00 p.m. except holidays. A separate written agreement must be executed if you may require service calls outside of normal business hours. In the absence of a written agreement and in the instance we are able to perform service calls outside of normal business hours, you agree to pay additional charges at our overtime rates.

6. SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software, license renewal fees, or the obligations of you or the licensor under any license agreement. Any software that is included in the equipment purchased shall be subject to and Customer agrees to abide by the terms of the software license issued in connection with the use of such software. Any annual software license renewals and associated labor for renewals or upgrades or labor for troubleshooting software are not included and will be billed separately unless otherwise stated. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason; provided, however, you may elect to pay a monthly fee per device to have us provide you this service ("Secure Data Protection").

7. LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

8. ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. **You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else.**

9. LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. In no event will we be liable for any consequential or indirect damages.

10. INSURANCE. You agree to maintain commercial general liability insurance acceptable to us. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as lender's loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to either (A) secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium and an insurance fee, which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance; or (B) charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. NOTHING IN THIS SECTION WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 2% per annum.

11. OWNERSHIP. You own the Equipment, including any software license rights granted to you, if any, by us or any third party supplier(s). You hereby grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, to be released at the end of the term provided you have performed all of your obligations under this Agreement.

12. TAXES. You will pay when due, either directly or by reimbursing us, all taxes and fees (including personal property tax) relating to the Equipment and this Agreement. If we pay any taxes or other expenses that you owe hereunder, you agree to reimburse us when we request and to pay us a processing fee for each expense or charge we pay on your behalf. You agree to file any required personal property tax returns. Sales or use tax due upfront will be payable over the term with a finance charge.

13. DEFAULT AND REMEDIES. You will be in default if: (a) you do not pay any payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or any material agreement with any other lender, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can terminate this Agreement and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, both discounted at 2% per annum. We may also use all other legal remedies available to us, including disabling or repossessing the Equipment and requiring you to immediately stop using any financed software. You agree to pay all our costs and expenses, including reasonable attorney fees and repossession costs, incurred in enforcing this Agreement. You also agree to pay interest on all past due amounts, from the due date, at 1.5% per month. Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

14. UCC. If we assign rights in this Agreement for financing purposes, you agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.

15. MISCELLANEOUS. This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. Within 30 days after our request, you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. The parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually signed signature; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually. If a court finds any provision of this Agreement unenforceable, the remaining terms of this Agreement shall remain in effect. You authorize us to either insert or correct your proper legal name, the Agreement number, serial numbers, model numbers, beginning date, and signature date, and acknowledge that if we filled in any blanks above, we did so on your behalf. All other modifications to the Agreement must be in writing signed by each party.

SHARP

ADVANCED SERIES COLOR DOCUMENT SYSTEMS

Smart · Secure · Sustainable



BP-71C31
BP-71C36
BP-71C45

The Color Advanced Series from Sharp.

Intelligent devices to help businesses work simply smarter.

Built for today's dynamic workstyles, these color document systems feature an intelligent design that offers seamless, **secure collaboration while supporting sustainability** in modern office environments. Integrated access to popular cloud services, as well as enhanced cloud-based device management make it easy to streamline communication while ensuring maximum up-time.





BP-71C45 shown with Job Separator.

A Smart MFP That Drives Efficiency

These MFPs leverage the latest technology to help users manage their workflow and get their work done with ease and efficiency. Innovative features like **AI assisted scanning** with auto skew correction and image format detection ensure scanned documents are processed correctly.

Easy to Operate

An **intuitive touchscreen display** that is built on an award-winning user interface is easy to navigate, enabling users to execute their jobs quickly and efficiently.

Modern Appearance

Elegant exterior design offers a contemporary color scheme, soft-close paper drawers, and easy-roll casters to make this series a **perfect fit for any office environment.**

Comprehensive Data Security

The Advanced Series utilizes leading, **multi-layered security features** to help ensure your document data and personal information remains safe. These models have been security validated by Keypoint Intelligence and Agile Cybersecurity Systems.

A Responsible Approach to Design

Sharp continues its **commitment to sustainability** by designing document systems that are compliant with EPEAT, RoHS, Blue Angel and other environmental initiatives. These models utilize approximately 50% recycled plastic and offer among the lowest TEC values in their category.

Smart features that optimize productivity.

Streamlined workflows that are smart, secure and fit today's diverse work styles.

AI assisted scanning

Integrated access to cloud services

Strong multi-layer security



10.1" (diagonally measured) customizable touchscreen display.



BP-71C45 shown with Inner Folding Unit, Right Side Exit Tray and Split Tandem Paper Drawers.



Built-in retractable keyboard for convenient data entry.

- **300-sheet duplexing** single-pass feeder scans up to 300 images per minute with optional double feed detection.
- Flexible paper handling supports **media up to 300 gsm** and **COM-10 envelopes** from the standard paper drawer.
- Inner Folding Unit option offers a **variety of fold patterns**, including c-fold, z-fold and others.
- **Smart controller design** ensures maximum device uptime with self-healing features that remediate CPU errors and automatic firmware updates that keep the device current.
- Provides seamless access to Microsoft services with **Microsoft Entra ID** in Azure native environments.
- Supports **Synappx Manage**, a cloud-based device management solution that enables collaborative visibility with your service providers—helping to reduce response time and business disruption.
- **Intuitive touchscreen** display is easy to navigate, enabling user to execute their their jobs quickly and efficiently.
- Collaborate with remote workers using **popular cloud services**, such as Microsoft Teams, Google Drive™, Dropbox and others.
- **Leading security features** such as BIOS Integrity Check with self-recovery, Firmware Attack Prevention and Intrusion Detection help safeguard against potential threats.
- Supports **Microsoft Modern Print Platform** including Universal Print and driverless printing with the Sharp Print Support Application (PSA).
- Pantone Licensing offers unprecedented levels of color fidelity with the **Pantone Matching System** (available fall 2025).
- Designed with approximately **50% recycled** plastic and offers among **the lowest TEC value** and stand-by power consumption in its class.



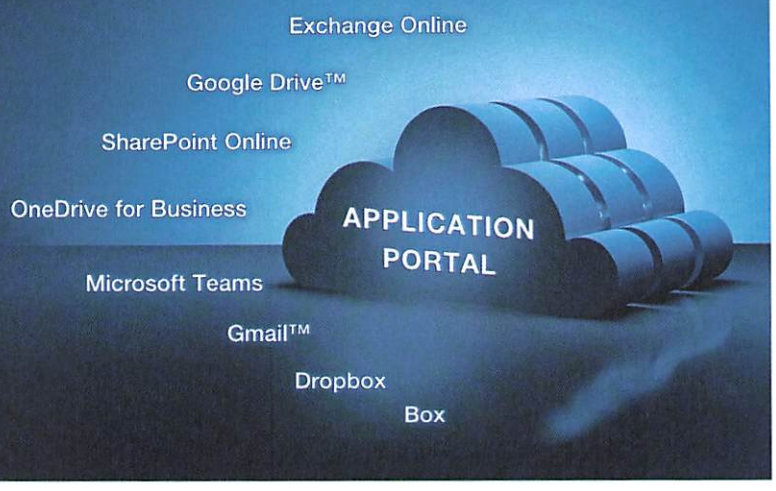
A smart design that helps drive efficiency.

From media handling to workflow and collaboration, the Advanced Series delivers the features businesses need to get the job done.

Sharp document systems can streamline your workflow, so you can focus on what matters most—your business. With **fast scanning** speeds of up to 300 images per minute and a high-capacity **300-sheet duplexing single-pass feeder**, these models can handle large jobs with ease. Image processing with **AI technology** helps optimize resolution, compression, and document alignment, correcting skewed pages and detecting original sizes on the fly. In addition, **Easy Modes streamline everyday tasks**—making scanning workflows more efficient for every user.

Print, Scan and Share Documents Easily

Collaborate effortlessly—whether in the office or working remotely. With Cloud Connect, your team can easily access popular cloud services like Microsoft Teams, Google Drive, and more, directly from the MFP. The Sharp Application Portal simplifies management, enabling quick installation and updates right from the device's touchscreen.



Integrate with Email Applications

In addition to native capability, the **Email Connect** feature enables seamless scan-to-email integration with Microsoft Exchange/365 and Gmail™ user accounts, making it easy to identify the sender of scanned files.



Intelligent Image Processing[1]

Scan documents to popular file formats including Microsoft Word, PowerPoint and Excel, as well as Searchable PDF, Encrypted PDF and others. Direct Print the same file types from thumb drives, cloud applications and mobile devices.[2] **Adobe Embedded Print Engine** direct prints PDF files with greater speed and rendering accuracy.

Flexible Printing Solutions

Standard PCL 6 and Adobe PostScript 3 printing are offered. **Serverless Print Release** enables users to print a job and release it from up to eight supported models. The Advanced Series also supports the **Modern Print Platform from Microsoft**, which includes Universal Print and Windows Protected Print mode. A Sharp Print Support Application (PSA) is also available, which provides a customized printing experience.

PANTONE Digital Color

[1] *Some features require optional equipment and/or software.*
[2] *This function is enabled via Qualcomm DirectOffice technology.*

Smart · Secure · Sustainable

Intelligent features with strong security.

The Color Advanced Series document systems offer modern workflow features designed for today's dynamic office environments.

Duplexing Single Pass Feeder (DSPF)
300-sheet document feeder scans both sides of a document in a single pass at up to 300 images per minute.

Smart Scan
AI assisted scanning technology can automatically adjust resolution, compression, as well as detect original size and adjust for skew.

Easy to Operate
Intuitive touchscreen is easy to navigate and delivers the responsiveness and accuracy users expect.

Walk-up Motion Sensor
Detects walk-up users and wakes the machine from sleep mode, making it ready for use within seconds.

Built-in Retractable Keyboard
Full-size QWERTY keyboard enables easy data entry.

Microsoft Friendly
Seamlessly combines advanced security and printing with Universal Print, the Sharp PSA and Entra ID within Microsoft modern print environment.



Exceptional Image Quality
1,200 x 1,200 dpi resolution delivers razor-sharp text and graphics.

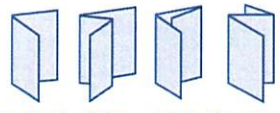
Comprehensive Multi-layer Security
Leading features such as BIOS integrity check, Firmware Attack Prevention and Intrusion Detection help safeguard against potential threats.

Antivirus Protection
Optional Bitdefender antivirus utilizes AI and other advanced technologies to block malware threats and network intrusions.

Easy Access to Cloud Services
Integrates with popular cloud services for a streamlined user experience.

Advanced Finishing
Sharp gives you a variety of high-performance finishers to choose from to help complete the job on time. Inner folding unit option offers four popular folding patterns.

Environmental Commitment
Among the lowest TEC value and standby power consumption. Designed using 50% recycled plastic.



Sharp Color Consistency System
Advanced auto-calibration helps ensure color output is always at peak performance.



Flexible Paper Handling
Feed up to 300 gsm media through the paper drawers and supports up to 12" x 18" output size.

Large Capacity Cassette
Available large capacity cassette offers an additional 3,000-sheet capacity for a maximum on-line paper capacity of 6,300 sheets.

Centralized device management helps ensure optimal uptime.

Seamlessly connect technology and drive service efficiency.

Synappx Manage cloud service enables IT administrators and service providers to remotely manage Sharp MFPs from a single portal. Proactive monitoring and remediation helps minimize administrator burden, as well as provide insight for optimized investments.

Manage Devices From Anywhere
Device configuration, status, and security are managed remotely via a cloud-based solution—perfectly suited for today's distributed and flexible work environments.

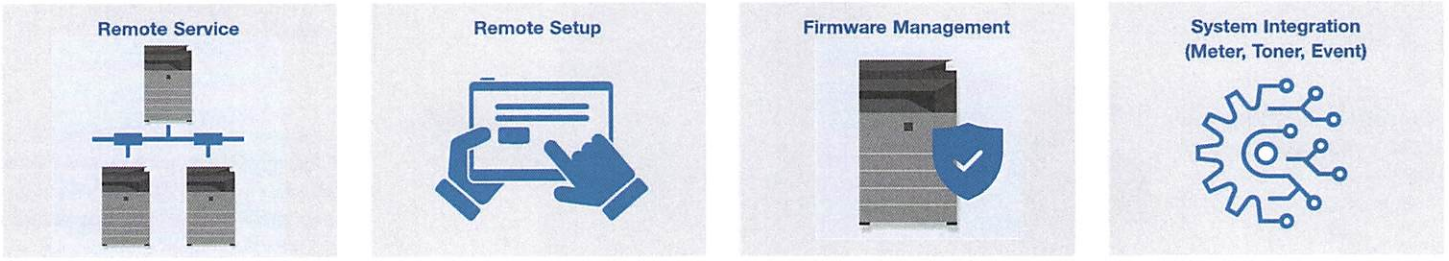
Do More with Less
Automate tasks like power management to minimize time on devices and increase device-readiness through central control.



Keep Your Printers Secure
Deploy consistent security policies for MFPs and printers, monitor device security and firmware status, and auto remediate issues in real time.

Enhance Employee Experience
Maximize device uptime to help ensure uninterrupted employee productivity and allow focus on critical tasks.

With **Synappx Manage**, service providers can resolve issues and reduce downtime with remote monitoring and remediation.



Server-based **Sharp Remote Device Manager (SRDM)** is also offered for customers who prefer to keep the solution on-site, offering similar capabilities such as remote device and security management.

Collaborate on-the-go with quick access to mobile devices.

The Advanced Series makes it easy to share data with tablets and smartphones even in busy office environments.



Print with Popular Mobile Technologies
The models support printing using **popular mobile technologies** such as Apple AirPrint®, and Android™ printing with the Sharp Print Service plug-in.

Advanced Wireless Networking
Print **directly to the MFP** from mobile devices without interfering with the corporate network!

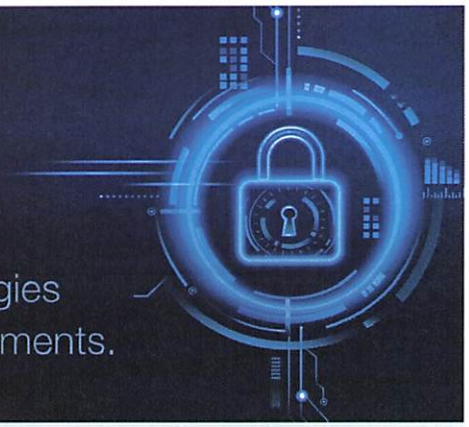
Touchless Operation
With **Synappx Go**, simply scan the QR code or tap the NFC tag to unlock easy print release, scan/print from cloud services, and more.

Scan and Print with Sharpdesk Mobile
Quickly scan and print files from your tablet or smartphone with the free **Sharpdesk Mobile app**.*

**Go to www.sharpusa.com for a list of supported equipment and operating systems.*

Multi-layer security features to help businesses stay a step ahead of hackers.

The Advanced Series leverages advanced security technologies to help protect sensitive data and support regulatory requirements.

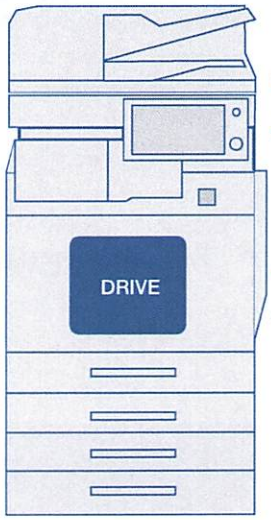


BIOS Integrity Check at Startup with Self Recovery
Helps protect system files from malware attacks.

Trusted Platform Module (TPM 2.0)
Provides an added layer of protection to safeguard your data.

Firmware Attack Prevention
Checks for abnormal firmware at startup and can restore the original.

End-of-Lease Data Erase
Can protect privacy by deleting all data and personal information at trade-in time. (supports NIST SP800-88 data erase)



Automatic Firmware Updates
Ensures security and other system updates are done as soon as they become available.

Application Allowlisting
Prevents unauthorized files, applications and firmware from being loaded.

Real-time Intrusion Detection
Detects abnormal connection requests and denies access.

Optional Bitdefender Antivirus
Provides comprehensive protection from virus threats.

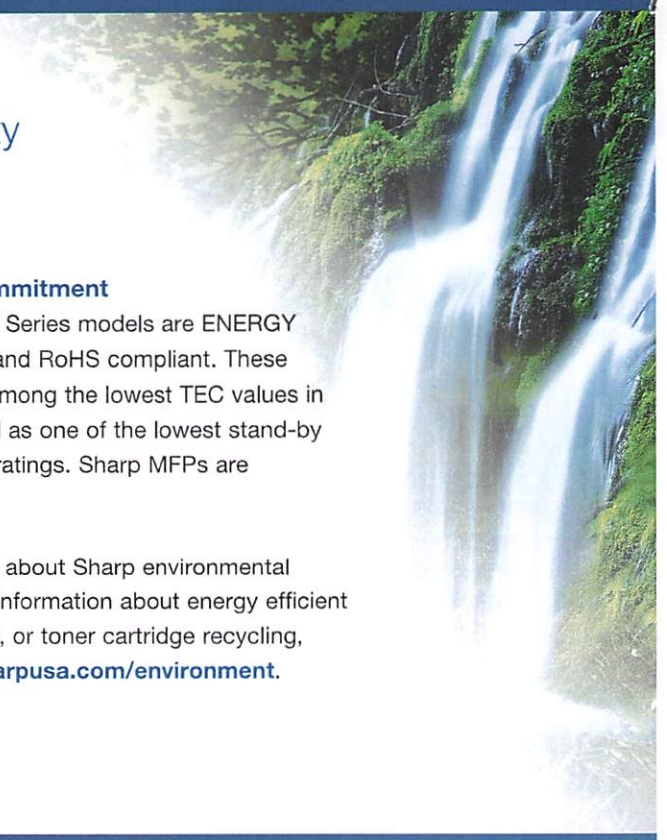
- **Seamless access to Microsoft services with Microsoft Entra ID Authentication** (in Azure native environments).
- **Active Directory (AD) Integration** Enables the MFP to join the network domain as a computer, making it a trusted device.
- **Supports AD Group Policy** Allows administrators to centrally manage select security settings and enforce their own policy.
- **256-bit AES Encryption** Ensures data that resides on the local drive is protected.
- **Protects Access to the Device** Supports IP/MAC address filtering, 802.1x authentication and port control protect access to the device.
- **Protects Data in Transit** IPsec and SMB 3.1.1 protocols, as well as TLS 1.3 use data encryption to protect data.
- Integrates with **ConnectWise SIEM** (Security Information and Event Management system).
- **Complies with the latest Common Criteria** requirements for HCD cPP v.1.0e when optional Data Security Kit is enabled.*
- **Authority Groups** Enables administrators to define various groups for different users, which can limit or restrict access to specific features.
- **Sharp is ISO/IEC 27001:2022 certified** and committed to delivering high level information securely.
- **Keypoint Intelligence Security Validation** The Advanced Series models have been security validated by Keypoint Intelligence and Agile Cybersecurity Systems.



*Hard Copy Device collaborative Protection Profile v1.0

Environmental Commitment

Sharp is committed to environmental sustainability and corporate responsibility.



A Responsible Approach to Design

Sharp workgroup MFPs adhere to the Sharp Corporation Green Products Guidelines, which requires designing products that consume less power, use 50% recycled materials and reduce materials used in packaging.

Toner Recycling Program

Sharp offers zero-waste-to-landfill recycling for Sharp consumables at no cost to our customers and encourages them to recycle their Sharp toner cartridges by providing them with a pre-paid recycling kit for return to our facility.

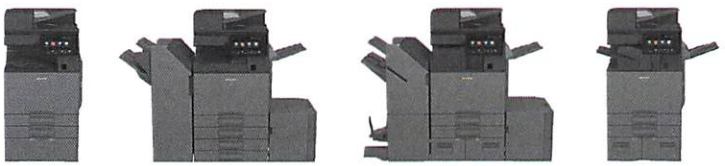
Environmental Commitment

The Sharp Advanced Series models are ENERGY STAR® 3.2 qualified and RoHS compliant. These products also have among the lowest TEC values in their category as well as one of the lowest stand-by power consumption ratings. Sharp MFPs are EPEAT® compliant.

For more information about Sharp environmental leadership including information about energy efficient products, electronics, or toner cartridge recycling, please visit **www.sharpusa.com/environment**.

The Color Advanced Series. Smart. Secure. Sustainable.

Designed with intelligent features that offer seamless, secure collaboration while supporting sustainability in modern office environments. To learn more, visit www.sharpusa.com.



SHARP

SHARP ELECTRONICS CORPORATION
100 Paragon Drive, Montvale, NJ 07645
1-800-BE-SHARP • www.sharpusa.com

Design and specifications subject to change without notice.

OSA; my SHARP SYNAPPX Works with Apple AirPrint Qualcomm® DirectOffice™ epeat GOLD ENERGY STAR

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COST PER IMAGE AGREEMENT

AGREEMENT NO.: **3331013**

CUSTOMER ("YOU" OR "YOUR")

FULL LEGAL NAME: **Springfield, City of** FEDERAL TAX ID #:

ADDRESS: **170 N 3rd St** **Springfield, NE 68059**

EQUIPMENT AND PAYMENT TERMS

☐ SEE ATTACHED SCHEDULE

TYPE, MAKE, MODEL NUMBER AND SERIAL NUMBER	NOT FINANCED UNDER THIS AGREEMENT	BEGINNING METER READING		MONTHLY IMAGE ALLOWANCE		EXCESS PER IMAGE CHARGE (PLUS TAX)	
		B&W	COLOR	B&W	COLOR	B&W	COLOR
1 Ricoh IM C3010	☐						
1 Sharp BP-70C31	☒						
	☐						
	☐						
	☐						
	☐						
TOTAL CONSOLIDATED MONTHLY IMAGE ALLOWANCE AND EXCESS PER IMAGE CHARGES (IF CONSOLIDATED)				0	0	$0.0040	$0.0380

EQUIPMENT LOCATION: **As Stated Above** METER FREQUENCY: **Quarterly**

TERM IN MONTHS: **60** MONTHLY BASE PAYMENT AMOUNT*: **123.62** (*PLUS TAX)

SECURITY DEPOSIT: PURCHASE OPTION*: **$1.00**

ADDITIONAL SERVICE OPTIONS

By initialing where indicated below, you elect to include the indicated service option(s) for the additional monthly fee of $5.00 per device per service option.

Secure Data Protection Customer's Initials to Elect: _____

If you do not initial to elect this service, you acknowledge you assume full responsibility for performing all end of lease device data disposal procedures to remove confidential information. Data disposal procedures may be required for your compliance with applicable industry standards and state and federal laws and regulations.

Connectivity Assurance Customer's Initials to Elect: _____

Includes remote connectivity assistance to allow for networked device functionality. If you do not initial to elect this service, you acknowledge that any connectivity work we provide will be billable at our hourly rate.

CONTRACT

THIS AGREEMENT IS NON-CANCELABLE AND IRREVOCABLE. IT CANNOT BE TERMINATED. PLEASE READ CAREFULLY BEFORE SIGNING. YOU AGREE THAT THIS AGREEMENT AND ANY CLAIM RELATED TO THIS AGREEMENT SHALL BE GOVERNED BY THE INTERNAL LAWS OF THE STATE IN WHICH OUR (OR, IF WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE'S) PRINCIPAL PLACE OF BUSINESS IS LOCATED AND ANY DISPUTE CONCERNING THIS AGREEMENT WILL BE ADJUDICATED IN A FEDERAL OR STATE COURT IN SUCH STATE. YOU HEREBY CONSENT TO PERSONAL JURISDICTION AND VENUE IN SUCH COURTS AND WAIVE TRANSFER OF VENUE. EACH PARTY WAIVES ANY RIGHT TO A JURY TRIAL.

CUSTOMER'S AUTHORIZED SIGNATURE

BY SIGNING THIS PAGE, YOU REPRESENT TO US THAT YOU HAVE RECEIVED AND READ THE ADDITIONAL TERMS AND CONDITIONS APPEARING ON THE SECOND PAGE OF THIS TWO-PAGE AGREEMENT. THIS AGREEMENT IS BINDING UPON OUR ACCEPTANCE HEREOF.

(As Stated Above)	X		
CUSTOMER	SIGNATURE	PRINT NAME & TITLE	DATE

LESSOR ("WE", "US", "OUR")

Access Technologies, Inc.	X		
LESSOR	SIGNATURE	PRINT NAME & TITLE	DATE

1055 SE Olson Dr Waukee, IA 50263-8365

ADDITIONAL TERMS AND CONDITIONS

1. AGREEMENT. You want us to now provide you the equipment and/or software referenced herein, together with all replacements, parts, repairs, additions and accessions incorporated therein or attached thereto, excluding equipment marked as not financed under this Agreement ("Equipment") and you unconditionally agree to pay us the amounts payable under the terms of this agreement ("Agreement") each period by the due date. This Agreement is binding upon our acceptance hereof and will begin on the date the Equipment is delivered to you or any later date we designate. If we designate a later commencement date, you agree to pay us an additional amount equal to the periodic payments due under this Agreement prorated for the period between the date the Equipment is delivered to you and the commencement date. We may charge you a one-time origination fee of $125.00. If any amount payable to us is not paid when due, you will pay a late charge equal to: 1) the greater of ten (10) cents for each dollar overdue or twenty-six dollars ($26.00); or 2) the highest lawful charge, if less. Any security deposit will be commingled with our assets, will not earn interest, and will be returned at the end of the term, provided you are not in default. The base payment will be adjusted proportionately upward or downward: (1) by up to 10% to accommodate changes in the actual Equipment cost; (2) if the shipping charges or taxes differ from the estimate given to you; and/or (3) to comply with the tax laws of the state in which the Equipment is located. We generally do not allow you to pay via credit card, however, if we do accept a credit card payment, you agree to pay our then current surcharge. If for any reason your check is returned for nonpayment, you will pay us a bad check charge of $30 or, if less, the maximum charge allowed by law. You agree that if we substitute or replace any item of Equipment due to product availability, repair or maintenance issues, that each such substitute item of equipment shall thereby become subject to this Agreement, and be an item of Equipment hereunder, without the need for the parties to sign an amendment hereto.

2. NET AGREEMENT. THIS AGREEMENT IS NON-CANCELABLE FOR THE ENTIRE AGREEMENT TERM. YOU AGREE THAT YOU ARE UNCONDITIONALLY OBLIGATED TO PAY ALL AMOUNTS DUE UNDER THIS AGREEMENT FOR THE ENTIRE TERM. YOU ARE NOT ENTITLED TO REDUCE OR SET-OFF AGAINST AMOUNTS DUE UNDER THIS AGREEMENT FOR ANY REASON.

3. IMAGE CHARGES AND OVERAGES. You are entitled to make the total number of images shown under Image Allowance (or Total Consolidated Image Allowance, if applicable) each period during the term of this Agreement. If you make more than the allowed images in any period, you will pay us an additional amount equal to the number of the excess images made during such period multiplied by the applicable Excess Per Image Charge. Regardless of the number of images made in any period, you will never pay less than the Base Payment Amount. You agree, upon commencement of this Agreement, to install our electronic meter collection agent ("MCA") on your network to remotely monitor the status and usage of Equipment to allow us to most cost effectively perform the services under this Agreement. If you don't install and maintain the MCA on your network, we may require you to pay us a fee of up to $10 per month per imaging device connected to that network. For all non-networked devices (and for networked devices if the MCA is not installed), you agree to provide us with the actual meter readings for the device as and when requested by us. We may estimate the number of images made on a device if such meter readings are not received within five days after our request and we may require you to pay, in addition to the above $10 fee (if applicable), a usage estimation fee of $5 per device for each such occurrence. You also agree to make the usage payments called for hereunder based on our image estimate, subject to those amounts being adjusted or credited on the next invoice after we receive an actual meter reading (and subject to the Baseline Usage calculation that follows). You agree that our pricing, as reflected in this Agreement, for the services, supplies and maintenance we provide you, is premised on your continued and relatively consistent use of the Equipment under the terms of this Agreement for the full minimum term of the Agreement. The average actual monthly number of images (black and white and, separately, color) that you make using the Equipment during the first twelve months of the term of this Agreement shall be your "Baseline Usage Levels" hereunder. If the actual images you make using the Equipment in any month following the first twelve months of the term of this Agreement are less than fifty percent (50%) of your applicable Baseline Usage Level(s), then we may charge you for each such month, after the first twelve months of the term of this Agreement, as though your actual image usage levels for each such month was ninety percent (90%) of your Baseline Usage Level(s). You agree that the Base Payment Amount and the Excess Per Image Charges may be proportionately increased at any time if our estimated average page coverage is exceeded. After the end of the first year of this Agreement and not more than once each successive twelve-month period thereafter, the Base Payment Amount and the Excess Per Image Charges (and, at our election, the Base Payment Amount and Excess Per Image Charges under any subsequent agreements between you and us that incorporate the terms hereof) may be increased by a maximum of 10% of the then existing payment or charge. Images made on equipment marked as not financed under this Agreement will be included in determining your image and overage charges.

4. EQUIPMENT USE. You will keep the Equipment in good working order, free and clear of all liens and claims, use it for business purposes only and not modify or move it from its initial location without our consent. You agree that you will not take the Equipment out of service and have a third party pay (or provide funds to pay) the amounts due hereunder. You will comply with all laws, ordinances, regulations, requirements and rules relating to the use and operation of the Equipment. We will have the right, at any reasonable time, to inspect the Equipment and any documents relating to its use, maintenance and repair.

5. SERVICES/SUPPLIES. If we have entered into a separate arrangement with you for maintenance, service, supplies, etc. with respect to the Equipment, payments under this Agreement may include amounts owed under that arrangement, which amounts may be invoiced as one payment for your convenience. MICR supplies are not included and will be billed separately. You agree that you will look solely to us for performance under any such arrangement and for the delivery of any applicable supplies. You may request excess supplies beyond what we determine as necessary under this Agreement and we may provide you such at an additional charge. If your use of supplies exceeds the manufacturer's published yield by more than 10%, we may notify you of such excess usage. If such excess usage does not cease within 30 days after such notice, we may charge you for such excess usage. We may charge you a monthly fee per device not to exceed $6.00 per device, to cover our costs of standard shipping and handling supplies. Standard shipping typically allows for delivery in no more than three business days. Expedited shipping options are available at an additional cost to you. In addition, if you elect, we may charge you a monthly fee per device ("Connectivity Assurance") for providing remote connectivity troubleshooting throughout the term of the Agreement. The services will be limited to remote technical assistance only and shall not include any related necessary hardware or software costs. If we identify the connectivity problem relates to an IT issue that is outside of our control such as a network setting or IT hardware issue, we will work with your IT department to communicate the necessary information. As an alternative to your IT department, our IT technicians may be able to assist you if provided the necessary access rights but any such work will be billable at our hourly rates. Service calls will be performed during normal business hours of Monday through Friday 8:00 a.m. to 5:00 p.m. except holidays. A separate written agreement must be executed if you may require service calls outside of normal business hours. In the absence of a written agreement and in the instance we are able to perform service calls outside of normal business hours, you agree to pay additional charges at our overtime rates.

6. SOFTWARE/DATA. Except as provided in this paragraph, references to "Equipment" include any software referenced above or installed on the Equipment. We do not own the software and cannot transfer any interest in it to you. We are not responsible for the software, license renewal fees, or the obligations of you or the licensor under any license agreement. Any software that is included in the equipment purchased shall be subject to and Customer agrees to abide by the terms of the software license issued in connection with the use of such software. Any annual software license renewals and associated labor for renewals or upgrades or labor for troubleshooting software are not included and will be billed separately unless otherwise stated. You are solely responsible for protecting and removing any confidential data/images stored on the Equipment prior to its return for any reason; provided, however, you may elect to pay a monthly fee per device to have us provide you this service ("Secure Data Protection").

7. LIMITATION OF WARRANTIES. EXCEPT TO THE EXTENT THAT WE HAVE PROVIDED YOU A WARRANTY IN WRITING, WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. YOU CHOSE ANY/ALL THIRD-PARTY SERVICE PROVIDERS BASED ON YOUR JUDGMENT. YOU MAY CONTACT US OR THE MANUFACTURER FOR A STATEMENT OF THE WARRANTIES, IF ANY, THAT THE MANUFACTURER IS PROVIDING. WE ASSIGN TO YOU ANY WARRANTIES GIVEN TO US.

8. ASSIGNMENT. You may not sell, assign, or sublease the Equipment or this Agreement without our written consent. We may sell or assign this Agreement and our rights in the Equipment, in whole or in part, to a third party without notice to you. **You agree that if we do so, our assignee will have our assigned rights under this Agreement but none of our obligations and will not be subject to any claim, defense, or set-off that may be assertable against us or anyone else.**

9. LOSS OR DAMAGE. You are responsible for any damage to or loss of the Equipment. No such loss or damage will relieve you from your payment obligations hereunder. Except for claims, losses, or damages caused by our gross negligence or willful misconduct, you agree to indemnify us and our assignee, if applicable, against any claims, losses, or damages, including attorney fees, in any way relating to the Equipment or data stored on it. In no event will we be liable for any consequential or indirect damages.

10. INSURANCE. You agree to maintain commercial general liability insurance acceptable to us. You also agree to: 1) keep the Equipment fully insured against loss at its replacement cost, with us named as lender's loss payee; and 2) provide proof of insurance satisfactory to us no later than 30 days following the commencement of this Agreement, and thereafter upon our written request. If you fail to maintain property loss insurance satisfactory to us and/or you fail to timely provide proof of such insurance, we have the option, but not the obligation, to either (A) secure property loss insurance on the Equipment from a carrier of our choosing in such forms and amounts as we deem reasonable to protect our interests. If we secure insurance on the Equipment, we will not name you as an insured party, your interests may not be fully protected, and you will reimburse us the premium and an insurance fee, which may be higher than the premium you would pay if you obtained insurance, and which may result in a profit to us through an investment in reinsurance; or (B) charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. NOTHING IN THIS SECTION WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT. If you are current in all of your obligations under the Agreement at the time of loss, any insurance proceeds received will be applied, at our option, to repair or replace the Equipment, or to pay us the remaining payments due or to become due under this Agreement, plus our booked residual, both discounted at 2% per annum.

11. OWNERSHIP. You own the Equipment, including any software license rights granted to you, if any, by us or any third party supplier(s). You hereby grant us a security interest in the Equipment to secure all amounts you owe us under any agreement with us, to be released at the end of the term provided you have performed all of your obligations under this Agreement.

12. TAXES. You will pay when due, either directly or by reimbursing us, all taxes and fees (including personal property tax) relating to the Equipment and this Agreement. If we pay any taxes or other expenses that you owe hereunder, you agree to reimburse us when we request and to pay us a processing fee for each expense or charge we pay on your behalf. You agree to file any required personal property tax returns. Sales or use tax due upfront will be payable over the term with a finance charge.

13. DEFAULT AND REMEDIES. You will be in default if: (a) you do not pay any payment or other sum due to us or any other person when due or if you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or any material agreement with any other lender, (b) you make or have made any false statement or misrepresentation to us, (c) you or any guarantor dies, dissolves or terminates existence, (d) there has been a material adverse change in your or any guarantor's financial, business or operating condition, or (e) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can terminate this Agreement and we may require that you return the Equipment to us at your expense and pay us: 1) all past due amounts and 2) all remaining payments for the unexpired term, plus our booked residual, both discounted at 2% per annum. We may also use all other legal remedies available to us, including disabling or repossessing the Equipment and requiring you to immediately stop using any financed software. You agree to pay all our costs and expenses, including reasonable attorney fees and repossession costs, incurred in enforcing this Agreement. You also agree to pay interest on all past due amounts, from the due date, at 1.5% per month. Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

14. UCC. If we assign rights in this Agreement for financing purposes, you agree that this Agreement, in the hands of our assignee, is, or shall be treated as, a "Finance Lease" as that term is defined in Article 2A of the Uniform Commercial Code ("UCC"). You agree to forgo the rights and remedies provided under sections 507-522 of Article 2A of the UCC.

15. MISCELLANEOUS. This Agreement is the entire agreement between you and us relating to our providing and your use of the Equipment and supersedes any prior representations or agreements, including any purchase orders. Amounts payable under this Agreement may include a profit to us. Within 30 days after our request, you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. The parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually signed signature; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually. If a court finds any provision of this Agreement unenforceable, the remaining terms of this Agreement shall remain in effect. You authorize us to either insert or correct your proper legal name, the Agreement number, serial numbers, model numbers, beginning date, and signature date, and acknowledge that if we filled in any blanks above, we did so on your behalf. All other modifications to the Agreement must be in writing signed by each party.

RICOH
imagine. change.

Digital full color multifunction printers

IM C2510
IM C3010
IM C3510
IM C4510
IM C6010
IM C7010

☑ Printer ☑ Copier ☑ Scanner ☑ Fax



IM C2510	IM C3010	IM C3510
25 ppm	30 ppm	35 ppm

IM C4510	IM C6010	IM C7010
45 ppm	60 ppm	70 ppm

Intelligent devices that unlock powerful results

The office landscape has changed tremendously in the last few years. As more companies adopt hybrid and borderless work, digital workflows are opening up new possibilities for better information sharing, in-office space optimization, efficiency, and cost-effective operations.

At the same time, the need for more robust IT and print infrastructure, including improved software and hardware solutions to address security challenges, has emerged — and the pursuit of responsible environmental stewardship has never been more important.

Ricoh's latest IM C Series models are tailored to support businesses like yours in optimizing a digitally-enabled workplace with technology designed to enhance productivity and protect your data. These intelligent devices lead the market in environmental performance and easily scale to adapt to your changing business needs. They also provide employees an enhanced experience with a simple-to-use interface, the ability to create high-quality color output on-demand at a reasonable cost, and the versatility to easily transition between paper and digital workflows.

The IM C Series has everything you need to capture, print, connect, and keep your information secured to unlock powerful results and build the ideal hybrid print infrastructure for your business.

- Support your sustainability goals with leading Typical Electricity Consumption (TEC) values and devices made of more recycled plastic
- Protect your business's data and intellectual property
- Get the latest device technology and customization options to match your needs
- Work more efficiently with improved usability and productivity





Designed for your workplace today — and tomorrow

Today, the need for a seamless print infrastructure is an essential part of a successful digital workplace strategy to support employees wherever they are.

With Ricoh's intelligent devices, you can digitize your document workflows and gain fast and secured access to your information when needed. With standard copy, print, and scan capabilities, you can customize your device by adding software solutions, apps, and cloud services to support every stage of your business growth.

The newest generation of the IM C Series offers users a seamless experience and great results. From brilliant color output to enhanced data security, scanning, and paper handling, these devices will help you elevate the way work gets done.

The new benchmark in sustainability

As an industry leader in environmental performance, we make a difference not just through our own commitments, but by supporting your targets, too. We help you save energy and minimize your environmental footprint and have also added enhanced scanning features to promote more digital workflows that help reduce paper consumption and waste.

More energy savings

Toner fixing, the process of fusing toner onto paper, accounts for up to 70% of a printer's energy consumption. Our innovative IM C Series offers significantly lower energy usage through a new toner that fuses at a lower temperature. Power consumption during Sleep Mode has been reduced to help you achieve a smaller carbon footprint and lower costs.

More recycled plastic

Designed for sustainability across its lifecycle, the new IM C Series incorporates the use of 50% post-consumer recycled plastics, while PET toner bottles are produced from 100% recycled plastics. Single-use plastics reduced 54% due to more sustainable packaging materials and the removal of excess packaging.

Supporting a circular economy

The new IM C Series is designed to help reduce environmental impacts at each stage of the product lifecycle — from production, usage, and end-of-life collection and recycling.



Reliable protection of your data

Hybrid work has enabled new ways of employee collaboration and created opportunities for increased mobility, efficiency and flexibility. Inevitably, it also raises challenges when it comes to protecting intellectual property and sensitive data. Our IM C Series help you mitigate risk by placing the most advanced security technologies right at your fingertips. Built with the latest operating system, these new devices integrate a new admin management system and Ricoh's Always Current Technology for extra peace of mind.

Enhanced privileged account control

This feature gives you more freedom when creating MFP administrator roles. The number of admins is no longer limited to just four, eliminating risks related to sharing IDs. You can assign different privileges to each role and link it to your user ID system, including Windows and LDAP platforms.

Trusted platform module support

The new IM C Series incorporates the latest version (2.0) of Trusted Platform Module (TPM) as standard. Stronger technology improves encryption strength and protects important data such as passwords and encryption keys stored in the device.

Multi-factor authentication

With optional components, multi-factor authentication (MFA) can be enabled on the printing devices to help minimize the risk of data breaches.





Technology that evolves with you

As your business grows, you need the right technology to take advantage of new opportunities. And as your digital transformation progresses, you need the right partner to help you stay ahead. Along with Ricoh's trusted quality and technical expertise, our eco-friendly intelligent devices can scale along with your business needs — and deliver value as your business grows. Underpinned by a secured cloud infrastructure, the IM C Series offers customization, flexibility, and reliable security and service updates that are just a download away.

Scalable and customizable

Discover the freedom of smart scalability. With the new IM C Series, you have the flexibility to tailor your device to suit your business needs. Simply download the latest features and upgrades as you need them. Add software solutions, applications, cloud services and customize your device. With the right digital workflow solutions, you can help your employees work faster, smarter, and more securely at every stage of your business growth.

Automatic security and software updates

Forget the days of buying a new device, waiting until the end of your contract, or contacting a technician every time you need updated technology. With Ricoh's Always Current Technology, new features, applications, and security updates can be downloaded and installed directly to your device on request, keeping you up to date with the latest versions and avoiding downtime.

RICOH Smart Integration (optional) and Smart Device Connector

Ricoh's Smart Integration allows you to personalize and enhance the capabilities of your IM C Series device with applications and solutions readily available from the cloud. The free Smart Device Connector app facilitates connecting mobile devices securely to your device, allowing users to easily scan, print, copy, and share documents from their smartphones and tablets. Save time, improve productivity and automate repetitive document workflow tasks with the push of a button. Now you can quickly route your documents to the right place, in the right format and with the right file name.

RICOH Streamline NX® (optional)

Ricoh's Streamline NX is a powerful suite of scalable, integrated document management applications and tools that allow you to implement standardized intelligent solutions in every office, globally. Streamline NX can also simplify device and document management tasks such as administration and reporting, user authentication, and more to help you cut operational costs, improve security and compliance, and make process improvements.

RICOH CloudStream (optional)

Ricoh's CloudStream allows you to manage your print infrastructure with ease. It is an all-in-one hybrid print platform that enables companies of all sizes to benefit from the agility and innovation of cloud technology. Streamline your print infrastructure, eliminate print servers, and reduce your IT burden with this cost-effective SaaS solution.



Enhanced quality, access, and productivity across digital and print

The IM C Series is designed to create the ultimate user experience, with features that save time and increase efficiency. Its digital technologies give you the power to streamline workflows — making processes smoother and more efficient while encouraging better collaboration. New peripherals enhance paper handling while upgraded hardware ensures quick, reliable performance. The enhanced user interface features a simple and easy-to-use operating panel, making the new IM C Series an excellent hub for your information management needs.

Optimized scanning features

With a combination of powerful scanning functions and an intuitive user interface, daily scanning and copying routines are easier than ever before. High-quality and high-speed scanning makes it possible for employees to share files quickly and seamlessly.



Third-generation Smart Operation Panel (SOP)

Our familiar, user-friendly operation panel has been enhanced for an even more intuitive and enjoyable experience. Brightness, touch sensitivity and position detection have all been enhanced for optimal access to the device's many resources and functions.

- Upgraded OS for better security and usability
- Integrated card reader cover option
- Greater touch sensitivity
- Tiltable for better visibility and accessibility



New efficiencies in paper handling

New peripherals, including wide media handling and finishing options, allow for the creation of a broad variety of sophisticated marketing materials such as brochures, booklets, and presentations in-house. The new single-pass document feeder scans two-sided documents in one pass and is built to handle high scan/copy volumes, smaller-sized and special paper types.



Find your perfect fit – meet the new generation of IM C Series intelligent devices

The new IM C Series combines a simple and sophisticated design with strong technical capabilities to match your way of working. Take a closer look.

IM C2510

An intelligent multifunction device built for your modern office and workstyle

- Prints up to 25 ppm, copy, scan, fax (optional)
- 1200 x 1200 dpi max print resolution
- Paper capacity up to 2,300 pages
- Embrace a suite of multifunction capabilities for a competitive edge



IM C3010/IM C3510

An intelligent multifunction device that keeps pace with how business gets done today

- Prints up to 30 or 35 ppm, copy, scan, fax (optional)
- 1200 x 1200 dpi max print resolution
- Paper capacity up to 4,850 pages
- Engineered to work the way you do work today and tomorrow



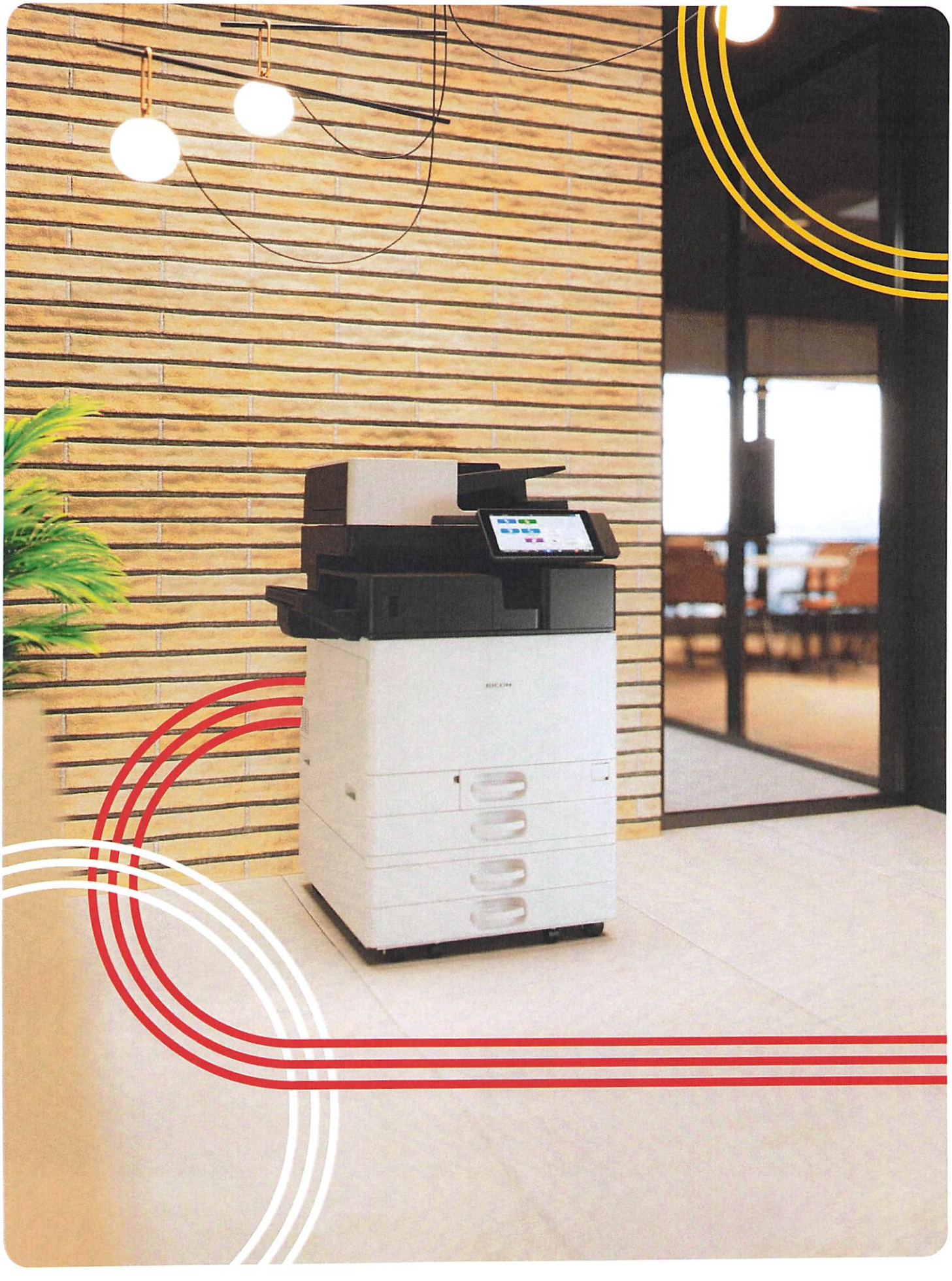
IM C4510/IM C6010/IM C7010

With impressive speed and productivity, this intelligent multifunction device helps keep your business moving

- Prints up to 45, 60 or 70 ppm, copy, scan, fax (optional)
- 1200 x 1200 dpi max print resolution
- Paper capacity up to 4,850 pages
- Keep your teams in sync, even on the go



All models shown with optional accessories



IM C2510/IM C3010/IM C3510/IM C4510/IM C6010/IM C7010

MAIN SPECIFICATIONS

	IM C2510	IM C3010	IM C3510	IM C4510	IM C6010	IM C7010
GENERAL						
Warm-up time	24 seconds	25 seconds	25 seconds	24 seconds	24 seconds	24 seconds
First output speed: B/W	4.5 seconds	4.0 seconds	4.0 seconds	3.2 seconds	2.4 seconds	2.2 seconds
First output speed: full color	7.0 seconds	6.6 seconds	6.6 seconds	5.2 seconds	3.8 seconds	3.7 seconds
Continuous output speed	25 ppm	30 ppm	35 ppm	45 ppm	60 ppm	70 ppm
Memory: standard	6GB	6GB	6GB	6GB	6GB	8GB
Storage: standard	256GB Solid State Drive (SSD)					
SPDF capacity	220 sheets					
Weight	96.1 kg / 211.9 lbs.	99.3 kg / 218.9 lbs.	99.3 kg / 218.9 lbs.	100.8 kg / 222.2 lbs.	100.8 kg / 222.2 lbs.	106 kg / 233.7 lbs.
Dimensions:WxDxH	23.1" x 27.6" x 37.9" (587 mm x 701 mm x 963 mm)					23.1" x 28.5" x 38" (587mm x 724mm x 963mm)
Power source	120V-127V, 60Hz					
COPIER						
Multiple copying	Up to 999 copies					
Resolution	600 dpi					
Zoom	From 25%-400% in 1% increments					
PRINTER						
CPU	Intel Apollo Lake 1.3 GHz	Intel Apollo Lake 1.3 GHz	Intel Apollo Lake 1.3 GHz	Intel Apollo Lake 1.6 GHz	Intel Apollo Lake 1.6 GHz	Intel Apollo Lake 1.6 GHz
Printer language: standard	PCL5c Emulation, PCL6, PostScript®3™ Emulation, PDF Direct Print Emulation					
Printer language: option	Genuine Adobe® PostScript®3™, Adobe® PDF Direct Print					
Print resolution: maximum	Up to 1200 x 1200 dpi					
Network interface: standard	Ethernet 10 base-T/100 base-TX/1000 base-T, USB Host I/F Type A, USB Device I/F Type B					
Mobile printing capability	Apple AirPrint™, Mopria, Ricoh Smart Device Connector					
Windows® environments	Windows 10/11; Windows Server /2016/2019/2022/2025					
Mac OS environments	macOS v12 or later					
Other supported environments	IBM iSeries AS/400-using OS/400 Host Print Transform					
SCANNER						
Scanning speed: SPDF	150 ipm (simplex)/300 ipm (duplex)					
Resolution: maximum	Up to 1200dpi					
Compression method File Formats	Single Page: TIFF, JPEG, PDF, PDF/A, High Compression PDF, encryption PDF, Searchable PDF (Option required) Multi Page: TIFF, PDF (Default), PDF/A, High Compression PDF, encryption PDF, Searchable PDF (Option required)					
Scan destination types	E-mail, Folder, USB, URL, FTP					
FAX (Optional)						
Circuit	PSTN, PBX					
Transmission speed	3 seconds					
Modem speed: maximum	33.6 Kbps					
Resolution: standard	8x3.85 line / mm, 200x100 dpi					
Maximum Resolution: option	16x15.4 line / mm, 400x400 dpi					
Compression method	MH, MR, MMR, JBIG					
Scanning speed	94 spm					
Memory: standard	4 MB (320 pages)					
Memory: maximum	60 MB (4,800 pages)					
PAPER HANDLING						
Recommended paper size	1st Paper Tray: 8.5" x 11" (A4) 2nd Paper Tray: 5.5" x 8.5"- 12" x 18" (A3-A6, B4-B6), Envelopes Bypass: Up to 12" x 18", Custom sizes: Width:3.5" - 12.6" (90 - 320 mm), Length: 5.8" - 49.6" (148 - 1260mm)					
Paper input: standard	1,200 sheets (2 x 550 sheets+ 100-Sheet Bypass Tray)					
Paper input: maximum	2,300 sheets	4,850 sheets	4,850 sheets	4,850 sheets	4,850 sheets	4,850 sheets
Paper output: standard	500 sheets 8.5" x 11"(A4) or smaller; 250 sheets 9.8" x 13.9" (B4) or larger					
Paper output: maximum	1,625 sheets	1,625 sheets	1,625 sheets	3,625 sheets	3,625 sheets	3,625 sheets
Paper weight	Standard Trays: 16 - 80 lb. (60 - 300 g/m²) Bypass Tray: 14 - 80 lb. (52 - 300 g/m²)					
	Duplex Unit: 14-45 lb. (52-169 g/m²)	Duplex Unit: 14 - 68 lb. (52 - 256 g/m²)	Duplex Unit: 14 - 68 lb. (52 - 256 g/m²)	Duplex Unit: 14 - 68 lb. (52 - 256 g/m²)	Duplex Unit: 14 - 68 lb. (52 - 256 g/m²)	Duplex Unit: 14 - 68 lb. (52 - 256 g/m²)
Paper types	Plain, Recycled, Special, Colored, Letterhead, Cardstock, Pre-printed, Coated, Envelope, Label, Gloss					

IM C2510/IM C3010/IM C3510/IM C4510/IM C6010/IM C7010

MAIN SPECIFICATIONS

	IM C2510	IM C3010	IM C3510	IM C4510	IM C6010	IM C7010
ENVIRONMENTAL FEATURES						
Power consumption: maximum				Less than 1,584 W		
Power consumption operation: B&W	462 W	473 W	488 W	582 W	748 W	905 W
Power consumption operation: Full color:	509 W	522 W	549 W	672 W	876 W	1019 W
Power consumption: ready/sleep	40.9 W / 0.3 W	46.2 W / 0.3 W	46.2 W / 0.3 W	47.2 W / 0.3 W	47.2 W / 0.3 W	54.2 W / 0.29 W
TEC*	0.25 kWh / week	0.30 kWh / week	0.35 kWh / week	0.45 kWh / week	0.69 kWh / week	0.81 kWh / week

* It is a reference value based on the ENERGY STAR Ver.3.0 test method.

CONSUMABLES

Toner (black)	16,500 prints	31,000 prints	31,000 prints	42,000 prints	42,000 prints	42,000 prints
Toner (cyan/magenta/yellow)	10,500 prints	19,000 prints	19,000 prints	28,000 prints	28,000 prints	28,000 prints

Consumable yields based on 5% coverage on A4 paper.

PAPER SUPPLIES AND FINISHER OPTIONS

2x 550-sheet paper tray, 2,000-sheet Large capacity tray, 1,650-sheet Side large capacity tray, 1,000-sheet Hybrid finisher, 1,000-sheet Booklet finisher, 500-sheet Internal finisher, Internal shift tray, One-bin tray, 3,000-sheet finisher (IM C4510/IM C6010/IM C7010 only), 3,000-sheet booklet finisher (IM C4510/IM C6010/IM C7010 only), Stapleless Unit (3,000-sheet finishers only)

OTHER OPTIONS

Fax unit, G3 Interface, Fax memory unit, Cabinet, Stapleless unit, Punch units, Internal Multi-fold unit, Genuine Adobe PostScript(R) 3, IEEE 802.11 a/b/g/n/ac wireless interface, Device Server Option (second Ethernet port), OCR unit, Enhanced Security SSD, Counter I/F unit, Card Reader Cover, IPDS unit, Fiery Color Controller, Fiery Impose, Fiery Compose, Fiery ColorRight Package, Fiery Automation Package, Fiery Color Profiler Suite, ES-3000 spectrophotometer, Fiery ColorGuard, IQ Manage, Fiery JobFlow, USB Prox and Smart Card Readers, CAC/PIV Authentication Solution, SIPRNet Token Authentication Solution

Notes

- TAA-compliant versions of these models are available: IM C2510G, IM C3010G, IM C3510G, IM C4510G, IM C6010G, and IM C7010G. These models are manufactured in a Designated Country under the Trade Agreements Act (TAA).
- This device does not support PoE (Power over Ethernet) and should not be connected to a PoE hub. Connecting to a PoE hub could cause damage and void warranty coverage.
- Some options may not be available at the time of market release.
- Specifications are subject to change without notice.
- For maximum performance and yield, we recommend using genuine Ricoh parts and supplies.
- Some features may require additional options and/or charges.

* Not applicable to model IM C7010.

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